



北京师范大学 联合国国际学院  
香港浸会大学

BEIJING NORMAL UNIVERSITY · HONG KONG BAPTIST UNIVERSITY  
UNITED INTERNATIONAL COLLEGE

**Before leaving UIC, please complete this Graduation Clearance Procedures as follows:**

Name				
Student No.				
Programme				
<b>Department</b>	<b>Tel</b>	<b>Deadline</b>	<b>Items for Clearance</b>	<b>Signature of Staff in-Charge</b>
<b>LRC</b>	0756-3620317	30 June 2020 17:00 (Tuesday)	请归还所借图书并且结算账单。 Return of Books borrowed.	
<b>Graduate School</b> (AD-501 18)	0756-3620377		请完成问卷调查。 Fill in the survey.	
<b>SAO</b> (T4-101)	15992699031		退宿前请将个人物品及房间垃圾带离宿舍。 Clearance of Hostel.	
<b>ECDO</b> (AD-401)	0756-3620521		请携带退房确认单办理水电费结算。 Clearance of Utility Bill.	
<b>FO</b> (AD-602 R1)	0756-3620089		请检查并结算所有账单。 Clearance of Accounts.	
*Please submit this form to <b>Graduate School</b> after you finish all the clearance procedures.				