

# Study Abroad Program.

## Partner Guide 2020

<b>Program website</b>	<a href="http://www.studyabroad-exchange.uts.edu.au/">http://www.studyabroad-exchange.uts.edu.au/</a>
<b>Instagram</b>	<a href="http://www.instagram.com/utsstudyabroad">http://www.instagram.com/utsstudyabroad</a> @UTSstudyabroad
<b>Blog</b>	<a href="http://utsstudyabroad.wixsite.com/inbound">http://utsstudyabroad.wixsite.com/inbound</a>

### Entry Requirements

<b>Academic Entry Requirements</b>	<a href="https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/entry-requirements">https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/entry-requirements</a>
<b>English Language Entry Requirements</b>	<a href="https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/entry-requirements/english-language">https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/entry-requirements/english-language</a> <i>NOTE: UTS <b>does not</b> accept the DAAD Language Certificate, ITP or TOEIC.</i>
<b>Australian Language and Culture Studies Program</b>	Students with lower language entry scores may choose to study our <b>Australian Language and Cultural Studies Program</b> : <a href="https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/your-program-options#other-program-options">https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/your-program-options#other-program-options</a>

### Academic Calendar

<b>Academic Calendar</b>	Study Abroad is available for <b>Autumn Session</b> and <b>Spring Session</b> . Within these sessions are two calendars (Main Calendar and Calendar B) that start and end at slightly different dates. Most faculties teach according to the Main Calendar (A). Education and some health subjects are taught in Calendar B.  <b>Education majors who wish to undertake Education subjects at UTS must choose subjects from Calendar B ONLY.</b> If the student wishes to take a range of subjects from the other faculties, they must choose Main Calendar subjects only. Subject choices cannot cross calendars.				
	<b>Autumn Session 2020</b>		<b>Spring Session 2020</b>		
	<b>Main Calendar</b>	<b>Calendar B</b>	<b>Main Calendar</b>	<b>Calendar B</b>	
	Orientation starts	24 February	17 February	27 July	27 July
	Teaching starts	9 March	24 February	27 July	27 July
Exams finish	27 June	27 June	14 November	28 November	
<a href="#">UTS Exchange and Study Abroad Key Dates</a> <b>UTS Academic Calendar</b> <a href="http://www.handbook.uts.edu.au/dates_academic.html">http://www.handbook.uts.edu.au/dates_academic.html</a>					

## Program Options

<b>Study Abroad Program Options</b>	Students can select from three UTS Study Abroad options. It is important that they indicate the correct program on their online application.		
	<b>Study Abroad Program</b>	<b>Study Abroad 18</b>	<b>Australian Language and Cultural (ALAC) Studies</b>
	Enrol in a full-time study load – 24 credit points (24CP) per session. Students may study at UTS for one or two sessions. A standard Study Abroad tuition fee for 24CP applies.	Enrol in Study Abroad, but with a reduced study load of 18 credit points (18CP). A lower tuition fee applies.*	Students with lower language entry scores may choose to study the 24CP <a href="#">Australian Language and Cultural Studies Program</a> to experience study at UTS, learn about Australia and improve their language proficiency.
<b>Notes on Credit Points (CP) at UTS</b>	<p><b>*NOTE:</b> Study Abroad Program and Study Abroad 18 students must note the following:</p> <ol style="list-style-type: none"> <li>24CP = 30 ECTS or 15 US Credit Hours and 18CP = 22.5 ECTS or 12 US Credit Hours</li> <li>18CP is the minimum full-time load to maintain a valid Australian student visa.</li> <li>Most UTS faculties offer 6CP subjects, but a few offer 8CP subjects.</li> <li>A combination of different faculty subjects may result in an enrolment above 18CP (or 24CP).</li> <li>Tuition fees rates are adjusted upward for additional credit points enrolled above the standard program. (2020 fee rate – AU\$425/CP)</li> <li>Students may change their program <b>before arrival</b>, by sending an email to <a href="mailto:Studyabroad.Exchange@uts.edu.au">Studyabroad.Exchange@uts.edu.au</a> with the Student’s details and request to change from 18CP to 24CP or 24CP to 18CP. Changes will increase/reduce tuition fees and also impact the value of awards received.</li> <li>Change of Program is not be encouraged <b>after arrival</b> in Sydney at UTS.</li> </ol>		
<b>Change of Study Abroad Program</b>			

## Tuition Fees, Awards and Health Insurance (OSHC) Information

Fees	2020 (\$425.00 per Credit Point)		2021 Fees to be confirmed, but may be slightly higher than 2020	
	Study Abroad 18	Study Abroad 24	Study Abroad 18	Study Abroad 24
		\$7,650.00	\$10,200.00	TBC
<b>Awards</b>	All students will be automatically assessed for a <a href="#">UTS Study Abroad Excellence Award</a> , which is granted to students who have achieved outstanding academic results. The Award value is up to AU\$2,000.00 for the Study Abroad 24CP Program and AU\$1,000.00 for the Study Abroad 18CP Program.			
<b>Health Insurance (OSHC)</b>	<p>The Australian Government requires student visa holders to purchase Overseas Student Health Cover (OSHC). We recommend <a href="#">Medibank Private</a>, however students may see <a href="#">other providers here</a>. Belgian, Norwegian and some Swedish students are exempted from the requirement to purchase OSHC, as outlined on the <a href="#">Department of Home Affairs website</a>.</p> <p>Students will be sent instructions on how to purchase OSHC when they received an offer to study at UTS. We do not purchase OSHC on behalf of students.</p>			

## Application and Acceptance

Application Deadlines	Autumn Session (February/March – June) Applications close <b>30 November</b>	Spring Session (July – November/December) Applications close <b>30<sup>th</sup> April</b>
<p><b>Application Steps</b></p> <p><b>Application Links</b></p>	<p>UTS uses an online application process via MoveOn. Paper copies are not required</p> <ol style="list-style-type: none"> <li>1. Students complete the online application form which includes thoroughly researching up to 10 (maximum) subject choices.</li> <li>2. Students provide the UTS official partner/agent contact with a PDF copy of their online application form for your reference</li> <li>3. Partners/Agents must email UTS Study Abroad at <a href="mailto:saex.applications@uts.edu.au">saex.applications@uts.edu.au</a> and include:               <ol style="list-style-type: none"> <li>a. Student’s PDF application form</li> <li>b. Certified English proficiency results</li> <li>c. Certified academic transcripts and</li> <li>d. Any certified English translations</li> </ol> </li> </ol> <p><b>Steps to Applying for Study Abroad Students</b> – <a href="https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/steps-applying/study-abroad">https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/steps-applying/study-abroad</a></p> <p><b>Online application link for Study Abroad Students</b> – <a href="https://uts.moveon4.com/locallogin/558770583d5d660c3d000003/eng">https://uts.moveon4.com/locallogin/558770583d5d660c3d000003/eng</a></p> <p><b>NOTE: We no longer accept the former UTS Study Abroad paper application form.</b></p>	
<p><b>Supporting Documents</b></p>	<p>All supporting documents must be <b>translated, if not in English, and certified (stamp and signature)</b> by the sending agent or home institution.</p> <p>UTS requires the certified copies of the students’ <b>Academic Transcripts and Grading Scale</b> both in the Original Language and an English Translation. The sending agent or home institution must be certify (stamp and sign) each page.</p> <p>Detailed information about supporting documentation requirements can be found online at <b>Step 3. Supporting Documentation</b> - <a href="https://www.uts.edu.au/future-students/international/essential-information/applying-study-uts#step-3-supporting-documentation">https://www.uts.edu.au/future-students/international/essential-information/applying-study-uts#step-3-supporting-documentation</a>.</p>	
<p><b>Issuing an Offer</b></p>	<p><b>Full Offer</b> – Where a student’s application is complete on arrival and meets all admission requirements, UTS aims to turn around an offer within 5 days. This may or may not include outcomes on subject approvals. If not included, they will be sent as soon as possible.</p> <p><b>Conditional Offer</b> – Where a student’s application is incomplete or does not meet all admission requirements, a conditional offer may be issued outlining the missing documentation or requesting additional evidence supporting admission requirements.</p>	
<p><b>Accepting the Offer</b></p>	<p>To accept a <b>Full Offer</b>, UTS must receive ALL the following documents in a single email sent to <a href="mailto:studyabroad.exchange@uts.edu.au">studyabroad.exchange@uts.edu.au</a> for each student, referencing the student’s UTS ID with:</p> <ol style="list-style-type: none"> <li>1. Completed Acceptance Form and Declaration (last 3 pages of Offer Letter)</li> <li>2. Proof of payment of tuition fees(i.e. receipt from FlyWire)</li> <li>3. Official OSHC policy certificate or evidence of coverage by Kammarkollegiet (Sweden) if applicable</li> <li>4. Signed acceptance of Study Abroad Excellence Award (if applicable)</li> </ol>	

## COE and Student Visas

<b>COE and Student Visas</b>	<p>Once a student has accepted their full offer, UTS will issue a Confirmation of Enrolment (COE) which the student must use to obtain their Student visa (subclass 500) through the <a href="#">Department of Home Affairs</a>.</p> <p>Students and Agents/Partners must check that the Offer letter and eCoE documentation is correct and inform us if there are any errors e.g. wrong duration, <b>before applying for their visa</b>. Under no circumstances should a student use an incorrect CoE to apply for their student visa. If they do so, they will be liable for the cost of any additional visa changes or extensions.</p>
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## Subjects and Enrolment

<b>Subjects advice</b>	<p>Students are strongly encouraged to <b>thoroughly research</b> their subjects before submitting their exchange application. It is vital that subjects requested in the application are available in the <b>correct session</b> and prerequisites have been fulfilled. The tools below will assist students with their subject selections.</p>
<b>Step-by-Step Guide to Finding Subjects</b>	<p>The <b>Study Abroad and Exchange Subject Guides</b> provide an overview of popular subjects and guidance on how to navigate the online Handbook. <a href="https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/study-plans-and-subjects">https://www.uts.edu.au/future-students/international/study-abroad-and-exchange-students/study-plans-and-subjects</a></p> <p>Under Tips for Selecting Subjects, the <b><a href="#">Step-by-Step Guide to Finding Subjects as a Study Abroad and Exchange Student</a></b> helps students select subjects by explaining key terminology and guiding them through the UTS Handbook and UTS Timetable.</p> <p><b>Subjects from the following Programs are generally not available for Study Abroad students:</b> Nursing; clinical and education placements; Midwifery; all Graduate Health subjects; Master of Clinical Psychology; MBA Executive; Chinese Medicine; Engineering internships. Please note that Animation and Media Arts Production have limited availability.</p>
<b>Teaching Locations</b>	<p>Most subjects are taught on the City Campus in Ultimo. Students who choose <b>Sport and Exercise Science and Management subjects</b> will find some subjects based at the new Moore Park Precinct, which is a 35 minute walk from the City campus.</p> <p>A <b>free campus shuttle bus</b> runs between the City campus and Moore Park Precinct. <a href="https://www.uts.edu.au/future-students/health/i-want-study/sport-and-exercise/sport-and-exercise-facilities-moore-park">https://www.uts.edu.au/future-students/health/i-want-study/sport-and-exercise/sport-and-exercise-facilities-moore-park</a>.</p> <p>Other transport options are available. Students with subjects on both campuses should allow for travel time between locations when allocating subjects in their timetable.</p>
<b>Conditions for Subject Approvals and Enrolment</b>	<p>Students are encouraged to thoroughly research between <b>6 to 8 subject options</b> (maximum 10) <b>before</b> submitting their online application.</p> <p><b>Subject approvals will be sought from Faculty</b> for enrolment in the requested subjects by the Study Abroad and Exchange team as part of the application assessment process.</p> <p><b>Subject approval and final enrolment into subjects is conditional</b> upon approved meeting prerequisites, class availabilities and completion of the online enrolment process (explained to students as part of accepting their offer).</p> <p>Students must also check the <a href="#">UTS Timetable Planner</a> to avoid subject clashes</p>
<b>Enrolment FAQs</b>	<p>Common questions about enrolment and timetabling have been addressed in our <a href="#">Enrolment FAQ</a> page.</p>
<b>Requesting New Subjects after Application</b>	<p><b>Before admission, but after application to UTS</b></p> <ul style="list-style-type: none"> <li>Students who wish to request additional subjects they must complete the <b>UTS Additional Subject Request</b> form and email it to <a href="mailto:Studyabroad.Exchange@uts.edu.au">Studyabroad.Exchange@uts.edu.au</a></li> </ul> <p><b>After admission to UTS, any subject requests follow a different procedure</b></p>

	<p><b>Request further subjects via the <a href="#">UTS eRequest</a> system using the tips below:</b></p> <ul style="list-style-type: none"> <li>○ Submit one <i>eRequest</i> with <b>ALL</b> the subjects you wish to request</li> <li>○ Ensure students explain in the <i>Textbox</i> <b>why</b> they want the subjects</li> <li>○ In case requested subjects are 'Not Approved', students should ask for alternative subject recommendations.</li> </ul>
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## UTS Housing and Living in Sydney

<b>Priority On-Campus Housing</b>	<p>We <b>strongly</b> recommend students live on campus. UTS Housing provides a stress-free, fun and supported study environment, just a few minutes from class. Living in the city centre everything is a short walk, and the beach is only a bus ride away.</p> <p>UTS housing aspires to be <i>25% cheaper than similar housing options in Sydney</i>. Sourcing decent, affordable accommodation in Sydney <u>is highly competitive</u>. Exchange and Study Abroad Students are the <u>only</u> group of UTS students offered the advantage of our <b>special Housing Priority*</b>.</p> <p><b>Priority Housing Application Deadlines</b></p> <ul style="list-style-type: none"> <li>• Autumn Session 2020 – <b>Opens early October 2019; Closes 30 November 2019</b></li> <li>• Spring Session 2020 – <b>Opens early May 2020; Closes 1 June 2020</b></li> </ul>
<b>On-Campus Housing Application</b>	<p><b>Housing Applications:</b> Go to <a href="http://www.housing.uts.edu.au">www.housing.uts.edu.au</a> for accommodation options. Students can apply online <b>before</b> receiving a full offer of admission. When applying, enter the <b>UTS Student Number</b> (the same as the UTS Application Number) and select <i>Exchange or Study Abroad</i> as the Student Type.</p> <p><b>Housing Fees:</b> A non-refundable application fee of AU\$40 applies. On issue of a housing offer, an acceptance fee of AU\$120 and a refundable Bond of 4 weeks lease applies.</p> <p><i>*The Bond is refundable based on meeting the terms and conditions of the agreement, and the resident not damaging the room.</i></p> <p>Note: If a student is given a housing offer, but does not receive a full offer of admission to UTS, they will be refunded the acceptance fee and bond. As such students are strongly encouraged to apply for housing as soon as they receive their student number with their application acknowledgement.</p> <p><b>Housing Payments:</b> All fees and other details may be found at the housing web site. <a href="http://www.ssu.uts.edu.au/housing/residences/cost.html">http://www.ssu.uts.edu.au/housing/residences/cost.html</a></p> <p>Contact <a href="#">UTS Housing</a> at <a href="mailto:housing@uts.edu.au">housing@uts.edu.au</a></p>

## Arrival Information and Living in Sydney

<b>UTS Arrival Guide Arriving and Settling in/ Living in Sydney</b>	<p>Arrival information, including the <b>UTS Complimentary Airport Shuttle Service</b>, is available at <a href="http://www.uts.edu.au/future-students/international/commencing-students/arriving-and-settling">http://www.uts.edu.au/future-students/international/commencing-students/arriving-and-settling</a>. You can also scroll to bottom of the page for the the <i>Arrival Guide</i> (pdf).</p> <p>For more information about about where to live and what's fun to do in Sydney, see <a href="https://www.uts.edu.au/future-students/international/commencing-students/living-sydney">https://www.uts.edu.au/future-students/international/commencing-students/living-sydney</a></p>
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## UTS Transcripts on Completion

<b>UTS Transcripts</b>	<p>UTS issues transcripts to all students approximately one month after exam results are released. These are sent either to students, agents or partners based on pre-agreed arrangements.</p> <p>Please note that the official UTS transcript does not carry a stamp or signature. Instead, it carries a <b>security feature in the paper</b> (UTS is written in tiny letters across the whole paper) and a "COPY" watermark will appear if the transcript is copied.</p>
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## UTS Study Abroad Contacts

<b>Initial Enquiries</b>	Direct initial enquiries to the general email at <a href="mailto:Studyabroad.Exchange@uts.edu.au">Studyabroad.Exchange@uts.edu.au</a>	
<b>Submitting Applications</b>	All applications for Study Abroad should be sent to <a href="mailto:SAEX.Applications@uts.edu.au">SAEX.Applications@uts.edu.au</a> These email accounts are monitored and answered daily. Emails sent directly to staff below may encounter delays if people are out of office.	
<b>Key Staff Contacts</b>	<b>Senior Manager, International Mobility and Services</b> Simon Watson – <a href="mailto:Simon.Watson@uts.edu.au">Simon.Watson@uts.edu.au</a>	<b>Manager, Study Abroad Program</b> Katie Padilla <a href="mailto:Katie.Padilla@uts.edu.au">Katie.Padilla@uts.edu.au</a>
	<b>Study Abroad Officer</b> Kartika Paksi – <a href="mailto:kartika.paksi@uts.edu.au">kartika.paksi@uts.edu.au</a>	<b>Study Abroad Assistant</b> Claire Dunne – <a href="mailto:Claire.Dunne@uts.edu.au">Claire.Dunne@uts.edu.au</a>
<b>Full Degree Enquiries</b>	Enquiries regarding <a href="#">Full Degree Applications</a> should be directed to <a href="mailto:Reps@uts.edu.au">Reps@uts.edu.au</a>	